



Trade &
Investment



Invest in Your Future!

*Are you highly motivated,
innovative and enjoy working in
a team environment?*

*Whilst the program provides a great opportunity
to develop and learn, it is the encouragement and
ability to shape your career which, I think, is its
greatest value.*

NSW Trade & Investment offers you the opportunity to work with leading industry specialists and businesses across NSW.

We are looking for graduates who are well rounded and motivated people who have achieved a balance between excellent academic results and other interests and activities.



WHO WE ARE

NSW Trade & Investment drives sustainable economic growth in New South Wales. We do this by working with and supporting the vast range of businesses and industries operating across NSW to advance investment, innovation, activity and improvements across all industry sectors.

Formed in April 2011, NSW Trade & Investment is designed to focus and strengthen NSW government services to provide maximum benefit to the State and to provide a strong customer service culture in all areas of service delivery.

Our Department works with industry and the community in the following key areas:

- Trade, business and investment
- Primary industries, food and water
- Mineral resources and energy
- Tourism, major events, hospitality, racing and arts.

With a total budget of around \$2 billion per year and over 8,500 staff we work with customers, clients and stakeholders to deliver economic and productivity improvements.

The NSW Trade & Investment graduate program consistently offers new challenges and opportunities for development through formal training courses, which help to build my knowledge and passion for agriculture and rural Australia.

OUR GRADUATE PROGRAM

NSW Trade & Investment is committed to providing our graduates with a challenging and stimulating work environment, competitive remuneration and great conditions including study assistance and flexible working arrangements.

We offer a unique environment, where you can expect to develop and enhance your skills and abilities on a daily basis. Whether you want to be a future industry specialist or business leader our structured graduate program will assist you to learn, grow and succeed.

The Graduate Program will enable you to develop professionally and enhance your future career opportunities.

Our Program offers a broad and challenging career to graduates from a range of disciplines including:

- Business
- Commerce
- Economics
- Government
- Marketing
- Policy
- Law
- Science (Agricultural, Animal, Environmental, Forestry, Natural Resource Management and Veterinary)

Graduates will commence work in early February 2012 and will be initially employed for a period of up to 24 months. After the program we will work actively with you to find suitable positions within the Department.

One of the greatest advantages of participating in the program is the mentoring you receive and the network of people you develop.

WHY OUR PROGRAM WORKS

The key to the Program's success lies in its 3 core components which help to kick start your career:

1. Work Placements

You will be assigned to one Division and rotate through up to 4 functional areas within the Division for periods of up to 6 months each. You will be given the chance to work on key industry initiatives and strategies. Opportunities may also arise for placement within other Divisions or a Minister's Office.

2. Mentoring

You will be matched with a senior member of staff who will mentor you throughout the Program. Your Mentor will provide vital support to you in the start of your working life and assist with career guidance/development.

3. Career Development

You will participate in a structured professional development program which supports and enhances your on-the-job experience and positions you for future employment opportunities.

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The NSW Trade & Investment Graduate program provided me with numerous learning opportunities and career options. I rotated through three Divisions, which gave me insight and experience in teams I may not have otherwise considered a career in.

WHO WE ARE LOOKING FOR

We are seeking up to 10 recent graduates who are well rounded and motivated people who have achieved a balance between excellent academic results and other interests and activities.

You will be a highly motivated, enthusiastic and innovative team player who likes challenges and uses initiative to find solutions.

Superior interpersonal and communication skills will be key to your success in partnering with our stakeholders.

Your ability to develop business and industry skills will enable you to take on future leadership roles.

ARE YOU READY TO INVEST IN YOUR FUTURE?

If you are ready for the challenge then apply for our Graduate Program today by going to www.jobs.nsw.gov.au

Please read the advertisement and related screening questions carefully before applying and ensure you attach a cover letter, curriculum vitae, copies of academic qualifications and transcripts and address all the selection criteria. We will not consider applications which do not provide all the required documentation.

Graduates who have completed their undergraduate tertiary qualifications within the last 3 years are eligible to apply. We will also consider applications from those graduates who have completed higher tertiary qualifications as well as their bachelor degrees.

You will need to be an Australian or New Zealand citizen or hold permanent residency status at the time of application.

Applications close on Friday 11 November and late applications will not be accepted.

WHERE WILL YOU BE PLACED?

At the time of application you will be asked to nominate the Division in which you wish to be placed. NSW Trade & Investment is currently recruiting graduates for our:

- Industry, Innovation and Investment Division; and
- Department of Primary Industries.

Those graduates interested in working within the Department of Primary Industries will generally be placed within regional and rural areas of NSW. This will be discussed with you during the application process.

WHAT IS THE SELECTION PROCESS?

Graduates will undergo a merit based competitive selection and recruitment process.

A selection panel which consists of Departmental senior officers and may include a former graduate from the Program will assess the merits of all applications received. The selection process involves a written application addressing the selection criteria, an interview, a work task and reference checks.

KEY DATES

Applications Open: 12 October 2011,
Applications Close: 11 November 2011,
Graduate Program Commences:
Early February 2012

TO APPLY

Go to www.jobs.nsw.gov.au

FOR MORE INFORMATION

Email our Graduate Team at graduate.recruitment@industry.nsw.gov.au or phone 02 9338 6896 or 02 9872 0560.

VISIT OUR WEBSITE

Need more information about NSW Trade & Investment?
Go to www.trade.nsw.gov.au

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